

Appendix 1 – Double Click Report

Business Model and Governance Arrangements

1.0 Purpose of Social enterprise

- 1.1 Produce high quality printed material to provide economic return on investment;
- 1.2 Development opportunities for staff and service users promoting independence and recovery;
- 1.3 To train people to be work ready.

2.0 State Aid

- 2.1 The position of Double Click as a social enterprise in the context of state aid will be resolved prior to change from local authority service. Legal clarification as to whether general block exemption applies is currently being sought.

3.0 Corporate Model

- 3.1 The company will be a Community Interest Company registered at Companies House and will also be a Company Limited by Guarantee.
- 3.2 In addition to the Chairman there will be 7 Director Members selected for individual knowledge and skills.
- 3.3 1 Director post will be reserved for service user representative.

4.0 Reporting and Accountability

- 4.1 Reporting will be through generic contract monitoring reviews; Flintshire County Council will take one position on the board of Directors and may contribute further advisory roles.

5.0 Council Control

- 5.1 Flintshire will contribute 2 Directors to the Board of Double Click.

6.0 Internal Controls and Governance

- 6.1 Day to day operatives managed by Enterprise and Support Business Development Manager;
- 6.2 Manager noted above will be accountable to Board of Directors responsible for overall Internal Controls and Governance.

7.0 Employment

- 7.1 Current staff will be seconded to the business in the short term; New staff will be employed directly by Double Click.

8.0 Business Planning

- 8.1 Subject to internal Board of Directors approval;
FCC will hold 2 Board member roles and will be a stakeholder consulted in the development of Double Click's yearly business plan.

9.0 Issues reserved for Council approval

- 9.1 Any unsecured borrowing above an agreed limit.
- 9.2 Any borrowing of whatever value that is secured by a legal charge against land or building owned by the company.
- 9.3 The disposal by way of sale or long lease of any building or land.
- 9.4 Any change to the memorandum and / or articles of association.
- 9.5 Changes to membership or the rights of members.
- 9.6 Power to add or change reserved issues in the light of experience.